



**Khon Kaen University Announcement
(Number 811/2020)**

**Subject: Instructional and Examination Guidelines for the Academic Year 2020:
For Preventing the Spread of the New Coronavirus 2019 (COVID-19)**

Given the present situation in which the New Coronavirus (COVID-19) has spread, Khon Kaen University has, thus, continuously issued announcements as a guideline for its personnel and students to observe. These, together with the announcement of the Ministry of Higher Education, Science, Research, and Innovation on “Measures and Surveillance of the new Coronavirus (COVID-19) (Number 3): Operations of Universities for Prevention of the Spread of COVID-19”, and the enforcement of the Royal Ordinance for Administration during the State of Emergency of B.E. 2548 (2005), to enable the operations of the Academic Year 2020 to be carried out effectively;

Thus, by adhering to Clause No. 37 (1) of the Khon Kaen University Act of B.E. 2558 (2015), it is deemed necessary for Khon Kaen University to issue an announcement on the “Instructional and Examination Guidelines for the Academic Year 2020: For Preventing the Spread of the New Coronavirus 2019 (COVID-2119)”, as follows:

1. During the Academic Year 2019, lecturers under the supervision of the Deans of the Faculties and the Directors of the Institutes, who are responsible for the instruction, examinations, and assessments of courses shall carry out the instruction, examinations, and assessments using the following approaches:

1) On-line instruction, examinations, and assessments shall cover all of the course content, provided that the lecturers inform the students of the approaches and the on-line channels that are to be used prior to the beginning of the semester. This should be done in accordance with the standards of instruction, examinations, and assessments for the courses stipulated in the curricula. In addition, the students should be able to attend the classes, sit for the examinations, and undergo assessments on the on-line channel selected by the lecturer, notwithstanding where that place shall be.

2) Integrated instruction, examinations, and assessments – for example, partly on-line instruction, which is integrated with classroom instruction, laboratory instruction or practices, or with other approaches that still require direct contact. These should be undertaken based upon the decision of the Dean of the Faculty or Director of the Institute, who is responsible for instruction. The students are to be informed of the approaches that are to be taken. The standards for the control and prevention of viral contact must also be observed, such as physical distancing. In addition, the instruction, examinations, and assessment standards, which are stipulated in the curricula, must be followed.

3) The instruction, examinations, and assessments of Cooperative Education, practicum courses, or other various types of practicums shall be decided by the Dean of the Faculty or Director of the Institute, who is responsible for instruction, and the students must be informed of all decisions that are made. The approach, which is to be taken, must take into account avoiding viral contact, following the instruction standards stipulated in the curricula, and the impact being aware of that this could have on the rights of students.

4) Should changes be made by the government and official organizations regarding the control and prevention against the spread of the virus, should these changes be announced, and should the lecturers deem it appropriate to return to the normal instruction and examination approach, then the final decision to return to the normal approach shall be made by the Deans of the Faculties and the Directors of the Institutes, who are responsible for the course instruction.

2. The scheduling of the examination period and the stipulation of the examination method shall be under the consideration of the Deans of the Faculties or the Directors of the Institutes, who are responsible for the course by taking into account the measures against the virus and the safety precautions; the efficiency of the evaluation and the assessments set forth in the curricula; and the benefits arising for the students. For example, this shall include the final date that the Deans of the Faculties or the Directors of the Institutes will submit the academic results to the Bureau of Academic Administration and Development, the date of the announcement of the retired students, and the date for the submission of requests for graduation as per the Academic Calendar of Khon Kaen University.

3. The President shall administer all circumstances in accordance with this announcement. In case problems should arise in practice or in case there are situations in which existing problems require interpretation, the President shall make any and all decisions and they shall be final.

Issued on the 13th of May, 2020.

Assoc. Prof. Maitree Inprasitha
Vice President for Education
Acting President of Khon Kaen University